

## **APPLICATION FOR ADMISSION TO FOURTH CONVOCATION**

- *Read the instructions carefully before filling the application.*
- *All the awards under this category will be issued in Absentia.*



Hon'ble Vice-Chancellor,  
Arunachal University of Studies,  
Knowledge City, NH-52,  
Namsai, Arunachal Pradesh, Pin Code – 792 103

Respected Sir,

I have completed my programme as per the following details and I intend to apply for the award of Final Degree/ Diploma/ Charter Certificate :-

1	Name of the Programme		Paste recent Passport Size Photograph. It will be <b>printed</b> on Degree/ Diploma/ Charter Certificate.
2	Enrollment Number		
3	Final Year Roll Number		
4	Aadhar Number		
5	Name of the Student in Block Letter (as in the matriculation)		
6	Father's Name		
7	Mother's Name		
8	Address	H.No./Street No.	
		Village	
		Post/ Police Station	
		Tehsil	
		District	
		State	
		Pin Code	
9	Mobile Number		
10	Mode of Receiving the Degree	In Person <input type="radio"/>	In Absentia <input type="radio"/>

I am enclosing self-attested copies of my testimonials from class 10<sup>th</sup> onwards till latest including received from Arunachal University of Studies and all work experience certificates. I hereby declare that aforementioned information including enclosed documents are true to the best of my knowledge and belief and I am not hiding any information. I have read and understood the rules, regulations of the University. I also agree that the University is empowered to cancel my Degree/ Diploma/Charter Certificate etc., if any information furnished by me is found to be incorrect, misleading or counterfeited.

Thanking You,

Yours Obediently,

\_\_\_\_\_  
(Signature of the Candidate)

### **Enclosures:**

1. DD/Online transfer in favor of Arunachal University of Studies as per the directions mentioned overleaf.
2. Self-attested testimonials {See instructions for filling Application Form}.

### **Instructions for filling the Application Form**

- 1) The Degree/ Diploma/ Charter Certificate will be issued to the candidate in person/ in absentia at the time of Fourth Convocation, Tentatively scheduled to be held in the month of Nov 2019.
- 2) Candidate should write their name (in block letters) legibly strictly as per university record.
- 3) The Candidate is required to submit Self-Attested Photocopies of the following documents :
  - a) The testimonials from class 10<sup>th</sup> and onwards, till the latest qualification pursued from the University.
  - b) Details of Work Experience/ Internship etc., if applicable.
  - c) Identity and Address Proof.
- 4) Application Fee :

#### **Convocation Fee: -**

- Enclose **Demand Draft** of Rs. 2,500/- in favor of Arunachal University of Studies payable at Namsai, Arunachal Pradesh.

**OR**

- Enclose Transaction Slip of **Online Transfer** of Rs 2,500/- in favor of Arunachal University of Studies, A/c No. 33162597948, State Bank of India, Branch: Namsai, Arunachal Pradesh vide IFSC code: SBIN0013311.

#### **Convocation & consolidated Transcript Fee:-** *(Mandatory for Credit Transfer, Lateral Entry Candidates)*

- Enclose **Demand Draft** of Rs. 5,000/- in favor of Arunachal University of Studies payable at Namsai, Arunachal Pradesh.

**OR**

- Enclose Transaction Slip of **Online Transfer** of Rs 5,000/- in favor of Arunachal University of Studies, A/c No. 33162597948, State Bank of India, Branch: Namsai, Arunachal Pradesh vide IFSC code: SBIN0013311.

- 5) The duly filled application form alongwith requisite enclosures must reach to

**The Registrar**

**Arunachal University of Studies**

**NH-52, Namsai, Arunachal Pradesh - 792 103. {By Registered/ Speed Post Only}**

- 6) In case of convocation in absentia the Degree/ Diploma/ Charter Certificate will be sent to the candidates address as available in the University records. In case there's a change in address, the candidate will have to submit the Change Address Form which can be obtained from the University's official website.
- 7) Forms with incomplete, incorrect, insufficient information or without fee will not be accepted and no correspondence will be entertained in that regard.
- 8) Enquiries from candidates as to the receipt of their application in this office will not receive attention. Candidates are therefore advised as a safeguard against non-delivery of applications, to submit the same much earlier than the prescribed date by Registered/ Speed post with acknowledgement due.